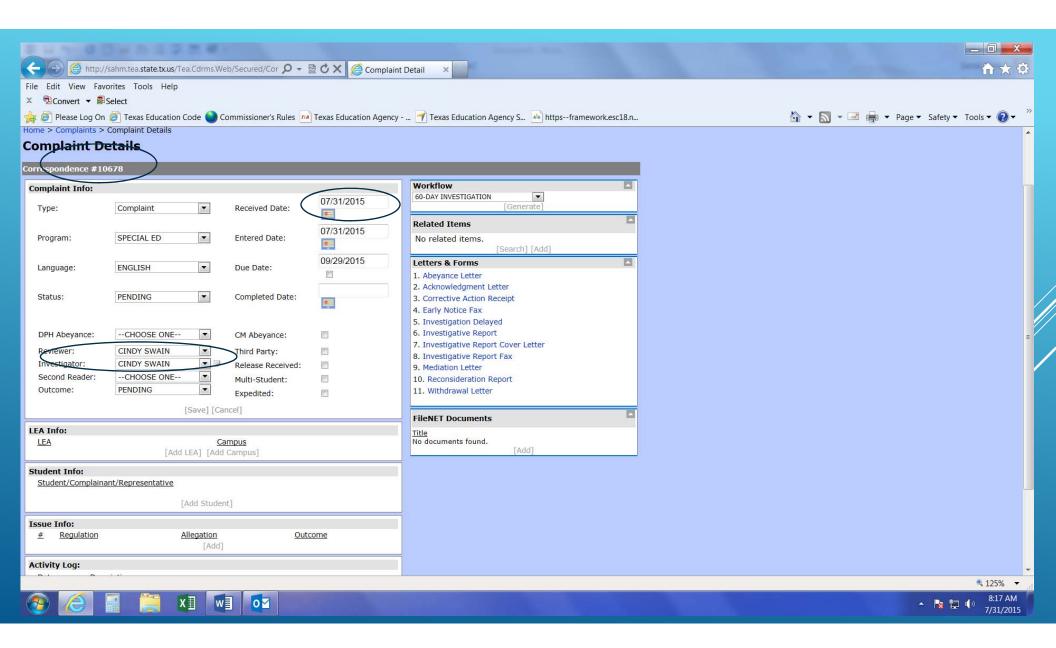
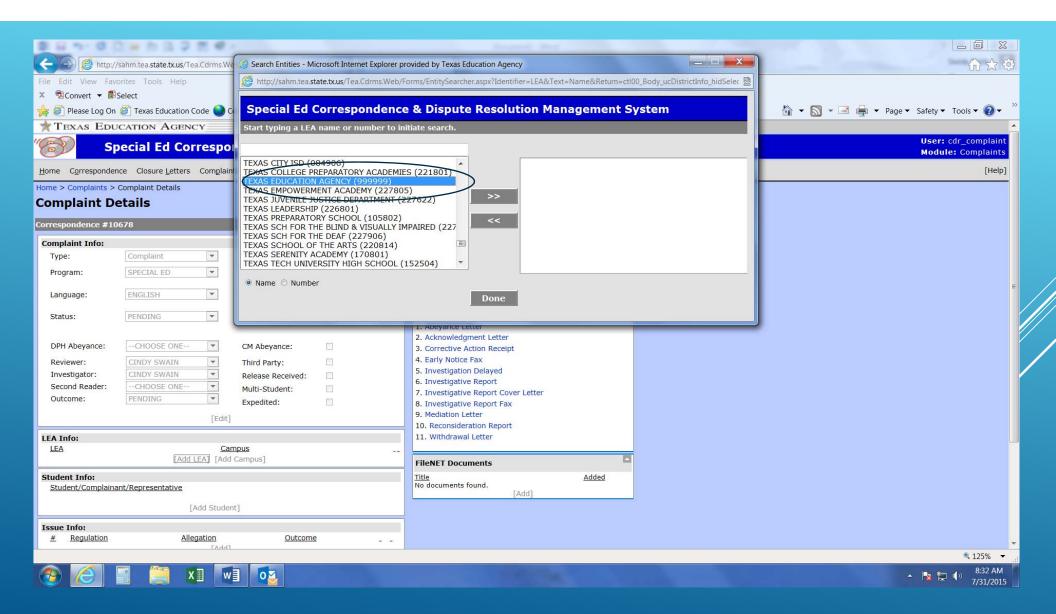
# CORRESPONDENCE AND DISPUTE RESOLUTION MANAGEMENT SYSTEM (CDRMS)

The Process of a Special Education Complaint

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Reviewer:	CINDY SWAIN	Third Party:		4. Early Notice Fax			
Investigator:	CINDY SWAIN	Release Received:	0	5. Investigation Delayed			
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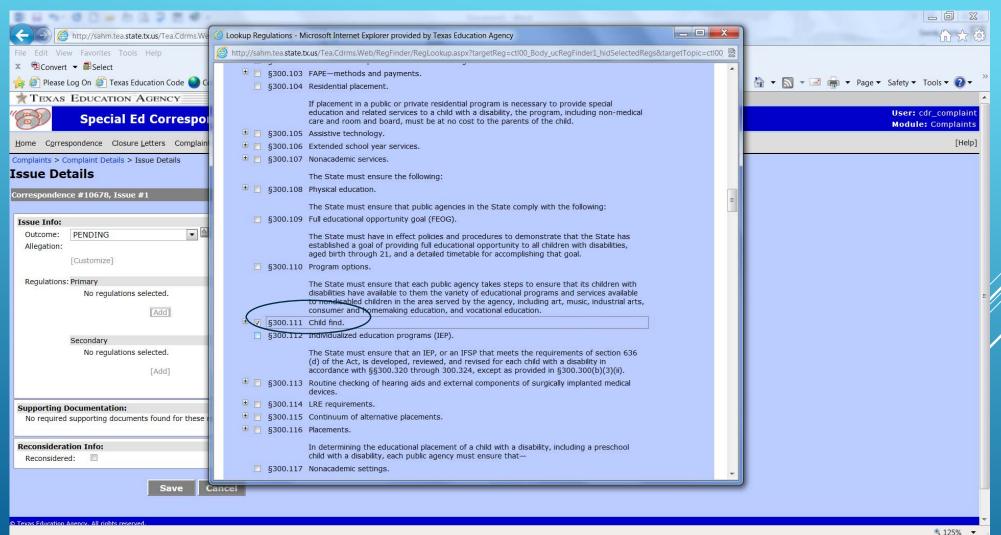
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	Follow these steps to look up a student:							
First Name: test	1. Be sure that the LEA Code (County District Number) is							
Last Name: test	entered prior to looking up the student. The system autopopulates this field if the LEA has already been							
Middle Name:	added to the dispute (on the previous page). 2. Enter the student's First Name, Last Name, LEA, and							
LEA Code: 9999999 Date of Birth: 01/01/2000	Date of Birth (if provided) exactly as they appear on the dispute, then click "Lookup."							
SSN:	<ol> <li>If no matching students are found, try one or more of the following:</li> </ol>							
PID:	<ul> <li>Enter only part of the First Name followed by</li> </ul>							
Gender:	"%" (e.g. "Mi%"). This triggers a pattern match search which can identify students whose first name is spelled differently in PEIMS than on the dispute.							
Ethnicity:	<ul> <li>Remove the First Name entirely (assuming DOB is</li> </ul>							
Primary: 🗹 Found In: Manual	provided). This helps find students who use nicknames and/or have discrepancies in spelling between PEIMS and the dispute.							
Student ID:2	<ul> <li>Reenter the First Name and enter only part of the</li> </ul>							
	Last Name followed by "%" (e.g. "R%"). This triggers a pattern match search on the last name and can identify misspellings in the student's last name.							
LEA Code is used for lookup purposes only and is not saved with the student data.	<ul> <li>Remove the Last Name entirely (assuming DOB is provided). This also can identify misspellings in the</li> </ul>							
2 Student ID is used only by the CDRMS and is independent of other student identification numbers used at TEA.	student's last name.							
	<ul> <li>Look for obvious mispellings in the provided names ("Micheal" instead of "Michael").</li> </ul>							
	<ul> <li>Reenter the full First Name and Last Name, then remove the Date of Birth entry. This checks for</li> </ul>							
Lookup Save Cancel Clear	discrepancies in the date of birth between PEIMS and what was submitted on the dispute.							
	<ol> <li>If none of the above yields a match, contact the complainant to confirm that the student info provided is</li> </ol>	· · · · · · · · · · · · · · · · · · ·						
	correct and/or request the student's date of birth if not	€ 125% ▼						
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Supporting Documentation:         Regulation       #       Description         \$300.11       1       How does the LEA ensure that all children with disabilities who are in need of special education and related services are identified, located, and evaluated?         2       Describe the method the LEA implements to determine which children are currently receiving needed special education and related services?         3       Provide the information gathered and used in referring the student for special education of the LEA's overall referral and screening system.         5       Describe the support services available to students experiencing difficulty in the general classroom and the manner in which these services are	÷ 1970 -
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Outcome: PENDING		
Allegation: Did the LEA ensure that it implemented the student's individualized education program (IEP) with regard to math inclusion during the 2015		
-2016 school year2		
Topic: ACCOMMODATIONS		
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Second Reader:ALL BONNIE GARZA CINDY SWAIN	Outcome:ALL     PENDING     SUBSTANTIATED						
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ID- Docket # Status Date Due Date Annual Date Investigator LEA Sped Director	
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19949 PENDING 10/29/2015 09/29/2016 NAOMI ROACH	
10852         PENDING         10/16/2015         09/16/2016         RON ROBERTS           10835         PENDING         10/04/2015         09/04/2016         RON ROBERTS         Image: Comparison of the com	
10739 PENDING 10/30/2015 09/30/2016 KEITH SWINK	
10713 PENDING 10/30/2015 09/30/2016 MICHELLE ROSALES	
10613 ACCEPTED 09/30/2015 10/01/2015 06/29/2016 MICHELLE ROSALES	
10568 243-SE-0415 PENDING 10/14/2015 09/14/2016 CINDY SWAIN	
9934 ACCEPTED 01/30/2015 10/13/2015	
9635 227-SE-0414 IN PROGRESS 09/22/2015 10/30/2015 08/28/2016	

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				60-DAY INVESTIGATION	Inamework.esc1	escrain
Type:	Complaint	Received Date:	07/31/2015	[Generate]		
Program:	SPECIAL ED 💌	Entered Date:	07/31/2015	Related Items		
Language:	ENGLISH	Due Date:	09/29/2015	No related items. [Search] [Add]		
Status:	COMPLETED 🔻	Completed Date:	08/28/2015	Letters & Forms		
DPH Abeyance: Reviewer: Investigator: Second Reader: Outcome:	NONE  CINDY SWAIN CINDY SWAIN KEITH SWINK SUBSTANTIATED [Edit]	CM Abeyance: Third Party: Release Received: Multi-Student: Expedited:		Abeyance Letter     Acknowledgment Letter     Acknowledgment Letter     Corrective Action Receipt     Early Notice Fax     Investigation Delayed     Investigative Report     Investigative Report     Investigative Report Fax     Mediation Letter		
Corrective Action	Info			10. Reconsideration Report 11. Withdrawal Letter		
Status	Status Date	Due Date	<u> </u>			
ACCEPTED	<b>10/01/2015</b> [Edit]	09/30/2015		FileNET Documents <u>Title</u> 10678 - Complaint Letter 10678 - Investigative Report	<u>Added</u> 07/31/15	
LEA Info: LEA TEXAS EDUCATIO	Cam N AGENCY (999999) [Add LEA] [Add		🏠 x	[Add]		
TEST TEST Student: TE	nant/Representative ST TEST [Edit][Remove] nt: MOM TEST [Edit][Remove]					
	[Add Student] [Add Com	plainant] [Add Rep]				
1 §300.111	Allegation Did the LEA ensure that the stud located, and evaluated in accord procedures?	ent was identified,	Outcome Substantiated 🏠 🗙			